

NORTHUMBRIA HISTORIC CHURCHES TRUST

MINUTES OF MEETING HELD ON ZOOM

Wednesday 14 April 2021

Present: Robin Brims, Margaret Stewart, Laurie McLeman,
Fr Robert McTeer, Joanna Pullan and Bill Heslop
In attendance: Kim Pearson, Secretary

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| 1. | Apologies For Absence Peter Ryder | Action |
| 2. | Minutes of Meeting Held on Wednesday 3 Feb 2021 Approved. | |
| 3. | Matters Arising There were no matters arising. | |
| 4. | Declarations of Interest Robin Brims declared an interest in a query from Heddon St Andrews. | |
| 5. | Chairman's Report 1. The Board accepted Robin's report. 2. It was agreed that Robin and Laurie explore our options around COIF. | RB LM |
| 6. | Financial Report 1. The board accepted the financial report. 2. There was discussion about the outstanding grant offers total covering all years. LM said he would check his files and let trustees know the accurate figure. Afternote: To do this work LM will recover his files from Connected Voice. He will also confirm in conjunction with KP that the figures in the Trustees Annual Report and Financial Statements (TAR and FS) for year end 31 Jan 21 are correct. Once this is achieved RB will circulate the TAR and FS for trustee approval by email. | LM RB KP |

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| 7. | <p>Grant Applications</p> <ul style="list-style-type: none"> a. Peterlee St Cuthberts – Approved - £5k b. Hexham St Mary’s – Not approved c. Crook St Catherines – Not approved. To inform applicant they may re-apply once financial information is clearer. To suggest they contact Samantha Amsden at Durham Diocese for help if required. | KP |
| 8. | <p>Any other business</p> <p>Robin informed the meeting that the Connected Voice work on finances is complete and he will circulate report. Kim will then be able to complete the annual requirements for the Charity Commission.</p> <p>It was agreed that Heddon St Andrews can submit an application which will be considered mid meeting via email.</p> <p>Joanna thanked Laurie for all his hard work on steering the banking to our new online account system.</p> <p>Kim requested to be kept informed when a bank transfer has been made to claimants, this was agreed.</p> | <p>KP RB</p> <p>ALL</p> <p>LM JP</p> |
| 9. | <p>Dates of next meetings</p> <p>Wednesday 14 July 2021 – Trust Review Applications for July to be considered on separate date tbc via Zoom Wednesday 10 November 2021</p> | |