

NORTHUMBRIA HISTORIC CHURCHES TRUST

MINUTES OF MEETING HELD AT OUR LADY OF MERCY AND ST GODRIC

Wednesday 6th February 2019

Present: Robin Brims, Margaret Stewart, Laurie McLeman, David Jowett,
Joanna Pullen Anne Heywood and Peter Ryder

In attendance: Kim Pearson, Secretary, Joe Hughes and Kathleen Murray of St Godrics

1.	<p>Apologies For Absence</p> <p>Fr Robert McTeer</p>	Action
2.	<p>Minutes of Meeting Held on Wednesday 7 November 2018</p> <p>Approved.</p>	
3.	<p>Matters Arising</p> <p>None.</p>	
4.	<p>Declarations of Interest</p> <p>David Jowett declared an interest in the grant application from Alnmouth St John the Baptist.</p>	
5.	<p>Chairman's Report</p> <ol style="list-style-type: none"> 1. The Board accepted Robin's report. 2. Margaret, Laurie and Robin had met with Bill Heslop and confirmed he is a suitable trustee candidate. The rest of the board agreed. Robin to inform the Bishops and let Bill know. 	RB
	<p>Financial Report</p> <p>The financial statement was accepted.</p> <p>Robin explained an issue of our bank account being hacked however this was spotted very quickly and is being dealt with. Robin and Alan Rivers to keep check and report back. Laurie enquired about the introduction of online banking. Robin said there were mixed views on its suitability for NHCT and the Treasurer was not keen on a change to that system. To be discussed in the future</p>	RB

	Robin explained to the meeting that he and Alan had looked over the remaining budget for this financial year and there is a total of £9k for distribution at this meeting. The trustees agreed.									
8.	<p>Churches working Together</p> <p>We have recieved some information from National Churches Trust about grants for churches trusts. Kim to distribute and any comments emailed to her.</p>	KP								
8.	<table border="0"> <thead> <tr> <th style="text-align: left;">Grant Applications</th> <th style="text-align: left;">Decision</th> </tr> </thead> <tbody> <tr> <td>a. Alnmouth St John</td> <td>£3k</td> </tr> <tr> <td>b. Cleadon All Saints</td> <td>£3k</td> </tr> <tr> <td>c. Ellingham St Maurice</td> <td>£3k</td> </tr> </tbody> </table>	Grant Applications	Decision	a. Alnmouth St John	£3k	b. Cleadon All Saints	£3k	c. Ellingham St Maurice	£3k	
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9.	<p>Feedback from Church Visits</p> <ol style="list-style-type: none"> 1. Whitfield Robin had visited and told the meeting that the work had taken place and was in good order. 2. Kirkharle Robin had visited and found the work to be completed to a good standard. 									
10	<p>Any Other Busines</p> <ol style="list-style-type: none"> 1. Anne had visited St Lukes in Spital Tongues as they are planning an extensive refurbishment programme. Anne distributed her feedback from the visit which helped set the scene. Anne told the meeting that there were some very exciting developments planned and they met our criteria for an application. Robin said he would visit and Kim will email Secretary to inform them that we would welcome an application. 2. Kim explained to the meeting that sometimes our application system was not user friendly. Kim had spoken to Kelly at Red Kite (our IT provider) and there were two options. To buy the softward (Adobe) to have a downloadable PDF at a cost of £15 per month or to have a downloadable Word form at a one off cost of £80. The meeting were in the favour of the Word document. Kim asked all trustees to look at the current application form and see if we need all the information it currently asks for. Feedback to be emailed to Kim who will come to the next meeting with a draft of a new form and go from there. 3. Kim will be away for the month of May. It was agreed to substitute her phone number with Robins for the period of absence. Kim will ask Kelly to do this. 4. Margaret expressed her wish to stand down from uploading photographs to the website. She had spoken to Kelly and she will take over this task. Kim to send Kelly the information after each board meeting. 5. Margaret asked the meeting if we were up to date with invitations to church celebrations. Kim said she had forwarded all that had come in to her. 	<p>RB KP</p> <p>KP</p> <p>KP</p> <p>KP</p>								

11.

Dates of Next Meetings

Wednesday 10 April at Murton Holy Trinity - Confirmed

Wednesday 10 July at either Winston or Alnmouth – Not yet confirmed

Wednesday 6 November at Holywell – Not yet confirmed.

The Chairman thanked those present and closed the meeting.