

NORTHUMBRIA HISTORIC CHURCHES TRUST

UNAUDITED

TRUSTEES REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 JANUARY 2009

NORTHUMBRIA HISTORIC CHURCHES TRUST

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NORTHUMBRIA HISTORIC CHURCHES TRUST

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 JANUARY 2009

Trustees

G Bell BA BArch FRSA, Chairman
C Downs BArch RIBA
Mrs I Ferguson
Ven P Elliott
Fra M Festing OBE MA TD DL (resigned 22/4/2009)
J B Kendall DiplArch RIBA
Mrs E Norris
Mr R C Norris
Mrs G Walker
Sir Josslyn Gore-Booth Bt
Mrs E Conran OBE MA FMA
The Rev Canon J E Ruscoe
The Rev T Hurst
Mr P Ryder
Mr P Scrope (appointed 22/4/2009)

Charity registered number

511314

Principal office

20 Aykley Vale
Aykley Heads
Durham
DH1 5WA

Secretary

Mr N P de Lange

Accountants

Ryecroft Glenton
Chartered Accountants
32 Portland Terrace
Newcastle upon Tyne
NE2 1QP

Bankers

Barclays Bank
Hexham
Northumberland

COIF Charity Funds
80 Cheapside
London
EC2V 6DZ

Website Address: NorthumbriaHCT.org.uk

NORTHUMBRIA HISTORIC CHURCHES TRUST

TRUSTEES' REPORT FOR THE YEAR ENDED 31 JANUARY 2009

The Trustees present their annual report together with the financial statements of The Northumbria Historic Churches Trust (the charity) for the ended 31 January 2009. The Trustees confirm that the annual report and financial statements of the charity comply with the current statutory requirements, the requirements of the charity's governing document and the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in March 2005.

STRUCTURE, GOVERNANCE AND MANAGEMENT

- **CONSTITUTION**

The principal object of the charity is to make grants to Christian Churches and chapels of historic interest.

- **METHOD OF APPOINTMENT OR ELECTION OF TRUSTEES**

A trustee is appointed on recommendations from the Bishops of Newcastle and Durham.

- **ORGANISATIONAL STRUCTURE**

The patrons of the Trust are The Duke of Northumberland and Lord Barnard.

The Trust has 3 presidents:

The Bishop of Durham
The Bishop of Newcastle
The Bishop of Newcastle & Hexham (appointed 20 March 2009)

The Vice Presidents are:

The Rt Hon Sir Alan Beith MP PC	
Sir Paul Nicholson	Lord Lieutenant of Durham
The Duchess of Northumberland	Lord Lieutenant of Northumberland (from 12 May 2009)
Sir John Riddell Bt KCVO	Lord Lieutenant of Northumberland (until 12 May 2009)
Mr Nigel Sherlock OBE	Lord Lieutenant of Tyne and Wear
The Lord Vinson LVO DL	

Other office holders are as follows:

Steeplechase Organiser (Durham)	Mrs I Ferguson
Steeplechase Organiser (Newcastle)	Mrs E Norris
Steeplechase Treasurer	B D Napier
Financial Administrator	A Rivers

- **RISK MANAGEMENT**

The Trustees have assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the charity, and are satisfied that systems and procedures are in place to mitigate their exposure to the major risks.

OBJECTIVES AND ACTIVITIES

- **VOLUNTEERS**

Those Trustees who are office holders carry out their duties on a purely voluntary basis.

NORTHUMBRIA HISTORIC CHURCHES TRUST

TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 JANUARY 2009

ACHIEVEMENTS AND PERFORMANCE

- **REVIEW OF ACTIVITIES**

Progress during the year has been very satisfactory, enabling the Trust to fulfil its aims as a result of the generous support of all contributors.

The Trust has had another successful year of fundraising.

The Steeplechase operation has once again been a great success with the help of the unstinting efforts of its organisers and treasurer. Steeplechase funds are raised by members of the congregations of churches and chapels participating in a one day sponsored event, involving visiting as many other churches and chapels as possible. The entire proceeds raised are then remitted to the Trust, a small administration charge is deducted before 50% of the remainder is returned to the church or chapel.

Generous donations and legacies from supporters provided the Trust with income of £34,270. This together with large sums raised by the Steeplechase, other events and from investments has enabled the Trust to pay and offer the grants listed in notes 6 & 7.

- **INVESTMENT POLICY AND PERFORMANCE**

The Trustees do not consider that equity investments are appropriate to the Trust's requirements and that a balance between cash on deposit and fixed interest securities is more appropriate to its needs, given the requirement to maximise income.

FINANCIAL REVIEW

- **RESERVES POLICY**

The policy was to offer grants in any one year up to the aggregate of that year's net normal income plus no more than 20% of reserves. The Trustees have recently agreed a new policy effective from 2009. This policy is to commit in any one year up to one third of the Trust's total funds as at the beginning of the year, to meet both running costs and new offers of grants. By basing the budget on a proportion of the funds it is hoped to avoid major fluctuations in the grant offer budget from one year to the next.

This report was approved by the Trustees on 20 August 2009 and signed on their behalf, by:

G Bell BA BArch FRSA, Chairman

NORTHUMBRIA HISTORIC CHURCHES TRUST

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 JANUARY 2009

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF NORTHUMBRIA HISTORIC CHURCHES TRUST

I report on the financial statements of the charity for the year ended 31 January 2009 which are set out on pages 5 to 13.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's Trustees are responsible for the preparation of the financial statements, and they consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the Act) and that an independent examination is needed.

It is my responsibility to:

- examine the financial statements under section 43 of the Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 43(7)(b) of the Act; and
- state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 41 of the Act; and
 - to prepare financial statements which accord with the accounting records and comply with the accounting requirements of the Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Signed:

Dated: 20 August 2009

J G White FCA

Ryecroft Glenton, Chartered Accountants
32 Portland Terrace
Newcastle Upon Tyne
NE2 1QP

NORTHUMBRIA HISTORIC CHURCHES TRUST

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 JANUARY 2009**

	Note	Unrestricted Funds 2009 £	Total Funds 2008 £
INCOMING RESOURCES			
Incoming resources from generated funds:			
Voluntary income	2	34,270	56,531
Activities for generating funds	3	23,868	28,162
Investment income	4	14,430	12,190
TOTAL INCOMING RESOURCES		72,568	96,883
RESOURCES EXPENDED			
Costs of generating funds:			
Costs of generating income	5	12,747	13,363
Charitable activities	6 & 7	50,750	44,000
Governance costs	8	7,770	9,639
TOTAL RESOURCES EXPENDED		71,267	67,002
NET INCOMING RESOURCES BEFORE REVALUATIONS		1,301	29,881
Gains and losses on revaluations of investment assets	11	(791)	(457)
NET MOVEMENT IN FUNDS FOR THE YEAR		510	29,424
<i>Total funds at 1 February 2008</i>		242,023	212,599
TOTAL FUNDS AT 31 JANUARY 2009		242,533	242,023

The notes on pages 7 to 13 form part of these financial statements.

NORTHUMBRIA HISTORIC CHURCHES TRUST

**BALANCE SHEET
AS AT 31 JANUARY 2009**

	Note	£	2009 £	£	2008 £
FIXED ASSETS					
Tangible fixed assets	10		-		-
Fixed asset investments	11		55,599		56,390
			<u>55,599</u>		<u>56,390</u>
CURRENT ASSETS					
Stocks		1,400		1,400	
Debtors	12	6,215		2,593	
Cash at bank		240,170		243,675	
		<u>247,785</u>		<u>247,668</u>	
CREDITORS: amounts falling due within one year	13	(60,851)		(62,035)	
			<u>186,934</u>		<u>185,633</u>
NET CURRENT ASSETS			<u>186,934</u>		<u>185,633</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>242,533</u>		<u>242,023</u>
CHARITY FUNDS					
Unrestricted funds	14		242,533		242,023
TOTAL FUNDS			<u>242,533</u>		<u>242,023</u>

The financial statements were approved by the Trustees on 20 August 2009 and signed on their behalf, by:

G Bell BA BArch FRSA, Chairman

Mr N P de Lange, Secretary

The notes on pages 7 to 13 form part of these financial statements.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JANUARY 2009**

1. ACCOUNTING POLICIES

1.1 BASIS OF PREPARATION OF FINANCIAL STATEMENTS

The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2007). The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP), "Accounting and Reporting by Charities" published in March 2005 and applicable accounting standards.

1.2 FUND ACCOUNTING

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund would be set out in the notes to the financial statements, but there have not been any designated funds during the past 2 years.

Investment income, gains and losses are allocated to the appropriate fund.

1.3 INCOMING RESOURCES

All incoming resources are included in the statement of financial activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. For legacies, entitlement is the earlier of the charity being notified of an impending distribution or the legacy being received.

Gifts in kind donated for distribution are included at valuation and recognised as income when they are distributed to the projects. Gifts donated for resale are included as income when they are sold. Donated facilities are included at the value to the charity where this can be quantified and a third party is bearing the cost. No amounts are included in the financial statements for services donated by volunteers.

Donated services or facilities, which comprise donated services, are included in income at a valuation which is an estimate of the financial cost borne by the donor where such a cost is quantifiable and measurable. No income is recognised where there is no financial cost borne by a third party.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

NORTHUMBRIA HISTORIC CHURCHES TRUST

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JANUARY 2009

1. ACCOUNTING POLICIES (continued)

1.4 RESOURCES EXPENDED

All expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities. Where costs cannot be directly attributed to particular activities they have been allocated on a basis consistent with the use of the resources.

Governance costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements.

1.5 TANGIBLE FIXED ASSETS AND DEPRECIATION

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Office equipment - 25% Straight line

1.6 INVESTMENTS

Investments are stated at market value at the balance sheet date. The statement of financial activities includes the net gains and losses arising on revaluations and disposals throughout the year.

2. VOLUNTARY INCOME

	Unrestricted Funds 2009 £	<i>Total Funds 2008 £</i>
Donations from Charitable Trusts	19,500	19,200
Other donations and subscriptions, including gift aid	7,773	9,331
Legacies - Charles Warwick	6,997	28,000
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Voluntary income	34,270	56,531
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It is Trust policy to publish details of individual cash donations and contributions of £500 and over, unless the donor wishes to be anonymous. Included in the table above are the following donations.

	2009 £	<i>2008 £</i>
The W A Handley Charity Trust	1,000	1,000
The Sir James Knott Trust	17,500	17,500
Lord Vinson	1,000	1,000
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NORTHUMBRIA HISTORIC CHURCHES TRUST

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JANUARY 2009**

3. FUNDRAISING INCOME

	Unrestricted Funds 2009 £	<i>Total Funds 2008 £</i>
Steeplechase	22,946	23,093
Sale of retail items	682	1,087
Events	240	3,982
	<u>23,868</u>	<u>28,162</u>

4. INVESTMENT INCOME

	Unrestricted Funds 2009 £	<i>Total Funds 2008 £</i>
COIF interest	10,706	9,721
Treasury stock interest	3,411	2,102
Bank interest	313	367
	<u>14,430</u>	<u>12,190</u>

5. COSTS OF GENERATING VOLUNTARY INCOME

	Unrestricted Funds 2009 £	<i>Total Funds 2008 £</i>
Steeplechases expenses, includes churches' shares	12,041	12,820
Event expenses etc	186	100
Cost of retail items	520	443
	<u>12,747</u>	<u>13,363</u>

NORTHUMBRIA HISTORIC CHURCHES TRUST

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JANUARY 2009**

6. GRANTS OFFERED TO CHURCHES

	2009	2008
	£	£
St Matthew, Newcastle	5,000	-
All Saints, Hurworth	4,000	-
St John the Baptist, Meldon	2,000	-
Durham Road Baptist, Gateshead	1,500	-
St Helen, Low Fell, Gateshead	5,000	-
Methodist Church, Rowlands Gill	2,500	-
St James, Grindon	4,000	-
Framwellgate Moor Methodist, Durham	1,500	-
St Lawrence, Warkworth	5,000	-
St Mary & St Cuthbert, Chester-le-Street	5,000	-
St Maurice, Eglington	4,000	-
St Andrew, Aycliffe Village	4,500	-
United Reformed Church, Barnard Castle	2,000	-
Wesley Memorial Methodist Church, Low Fell, Gateshead	4,000	-
St John the Baptist, Alnmouth	-	1,500
Holy Sepulchre, Ashington	-	3,000
Holy Cross, Chatton	-	1,500
St Giles, Chollerton	-	4,000
St Mary the Virgin, Easington	-	4,000
Durham Road Baptist, Gateshead	-	1,500
St Oswald, Halton	-	1,000
St Michael, Heighington	-	4,000
St Michael & All Angels, Houghton-le-Spring	-	5,000
St Michael, Ilderton	-	3,000
Methodist Chapel, Ingleton	-	2,000
All Saints, Monkwearmouth	1,000	4,000
Holy Cross, Ryton	-	5,000
St Andrew, Stanley	-	2,000
St Ignatius the Martyr, Hendon, Sunderland	-	2,500
St Oswald, Halton - grant reduction	(250)	-
Total	<u>50,750</u>	<u>44,000</u>

NORTHUMBRIA HISTORIC CHURCHES TRUST

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JANUARY 2009**

7. GRANTS OFFERS OUTSTANDING AT THE YEAR END

	2009	2008
	£	£
St John the Baptist, Meldon	2,000	-
Durham Road Baptist, Gateshead	1,500	-
St Helen, Low Fell, Gateshead	5,000	-
Methodist Church, Rowland Gill	2,500	-
St James, Grindon	4,000	-
Framwellgate Moor Methodist, Durham	1,500	-
St Lawrence, Warkworth	5,000	-
St Mary & St Cuthbert, Chester-le-Street	5,000	-
St Maurice, Eglington	4,000	-
St Andrew, Aycliffe Village	4,500	-
United Reformed Church, Barnard Castle	2,000	-
Wesley Memorial Methodist Church, Low Fell, Gateshead	4,000	-
St Mary Mission Church, Woodland	1,500	1,500
St John the Baptist, Alnmouth	1,500	1,500
Holy Cross, Chatton	1,500	1,500
Holy Cross, Ryton	5,000	5,000
St Andrew, Stanley	2,000	2,000
St Ignatius the Martyr, Hendon, Sunderland	2,500	2,500
St Oswald, Halton	-	1,000
St George, Cullercoats	-	5,000
St John the Baptist, Meldon	-	1,000
St John, Seaham	-	5,000
St Luke Pallion, Sunderland	-	5,000
Holy Sepulchre, Ashington	-	3,000
St Giles, Chollerton	-	4,000
St Michael, Heighington	-	4,000
St Michael & All Angels Houghton-le-Spring	-	5,000
St Michael, Ilderton	-	3,000
All Saints, Monkwearmouth	-	4,000
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Total	55,000	54,000
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8. GOVERNANCE COSTS

	Unrestricted Funds 2009 £	Total Funds 2008 £
Accountant's fees	1,585	1,702
Marketing expenses	21	319
Secretary's expenses	984	1,513
General administrative expenses	1,469	2,028
Financial administrator's and Secretary's fees	3,711	4,077
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	7,770	9,639
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NORTHUMBRIA HISTORIC CHURCHES TRUST

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JANUARY 2009**

9. NET INCOMING RESOURCES

During the year, no Trustees received any remuneration or benefits (2008 - £NIL).

10. TANGIBLE FIXED ASSETS

	Furniture, fittings and equipment £
COST	
At 1 February 2008 and 31 January 2009	<u>2,729</u>
DEPRECIATION	
At 1 February 2008 and 31 January 2009	<u>2,729</u>
NET BOOK VALUE	
At 31 January 2009	<u>-</u>
At 31 January 2008	<u>-</u>

11. FIXED ASSET INVESTMENTS

	Listed securities £	Other investments £	Total £
MARKET VALUE			
At 1 February 2008	10,835	45,555	56,390
Loss on revaluation	(125)	(666)	(791)
At 31 January 2009	<u>10,710</u>	<u>44,889</u>	<u>55,599</u>
HISTORICAL COST	<u>10,000</u>	<u>50,000</u>	<u>60,000</u>

INVESTMENTS AT MARKET VALUE COMPRISE:

	2009 £	2008 £
Treasury Stock	10,710	10,835
COIF Fixed Interest Fund	44,889	45,555
Total market value	<u>55,599</u>	<u>56,390</u>

All the fixed asset investments are held in the UK

NORTHUMBRIA HISTORIC CHURCHES TRUST

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JANUARY 2009**

12. DEBTORS

	2009 £	2008 £
Other debtors	6,215	2,593

**13. CREDITORS:
AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2009 £	2008 £
Grant offers outstanding at the year end (note 7)	55,000	40,200
Other creditors	4,267	20,294
Accruals and deferred income	1,584	1,541
	<u>60,851</u>	<u>62,035</u>

14. STATEMENT OF FUNDS

	Brought Forward £	Incoming resources £	Resources Expended £	Gains/ (Losses) £	Carried Forward £
UNRESTRICTED FUNDS					
General Funds	<u>242,023</u>	<u>72,568</u>	<u>(71,267)</u>	<u>(791)</u>	<u>242,533</u>

SUMMARY OF FUNDS

	Brought Forward £	Incoming resources £	Resources Expended £	Gains/ (Losses) £	Carried Forward £
General funds	<u>242,023</u>	<u>72,568</u>	<u>(71,267)</u>	<u>(791)</u>	<u>242,533</u>